

# City of Edna Bay - Regular Meeting

## 1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, September 12th, 2022 via Cisco WebEx teleconference. Mayor Poelstra called the meeting to order at 6:00 PM.

## 2 — Roll Call:

Tyler Poelstra	- Mayor / City Council	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Absent)
Sandy Henson	- City Council	(Present)
Paul Haag	- City Council	(Present)
Camille Cattani	- City Council	(Present)

## 2.1 — Public Participants:

Roger DiPoalo                      Louise DiPaolo

## 3 — Consent Agenda:

### A: Approval of Meeting Agenda:

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

### B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

1: Regular Meeting Minutes of August 8th, 2022 - No questions.

Consensus of the public attendants was taken in favor, no objections were noted.

### Motion:

Mayor Poelstra moved to accept the consent agenda as presented.

- *Seconded by Councilor (Mrs.) Williams*
- **Approved by unanimous vote of the council**

## 3.1 — Business:

### **Old Business:**

- a: *Road Grader / Snow Plow Considerations, Discussion.*
- b: *Draft Municipal Code "Title 7 - Harbor Facilities" (Pending Availability), Discussion and Decision.*

### **New Business:**

- None.

## 4 — Mayor's Report:

Mayor Poelstra reported that the draft of Title 7 has been received, and the document has been reformatted from the Word Doc to be compatible with our City laptop using Pages. Our local government specialist, Iura, offered to call into a meeting to answer any questions on the language of the draft Title. He asked that we aim to have some questions or concerns with the language submitted in advance, so he can research prior to the meeting.

Iura also provided some sample harbor rates from a similar sized facility so that we have an example of how the rate sheets and breakdown on what is billed are typically formatted. Additionally, he provided a standard State of Alaska Harbors Title template so we can see where the general language of our draft comes from. Iura expressed that nearly all of the language in the draft Title 7 was pulled from various parts of Coffman Cove's municipal code, and they have expended the funds necessary for all of it to be carefully reviewed by attorneys. He advised that we should do the same if any key changes are made.

Mayor Poelstra suggested that everyone should start to review and digest the draft Title, prepare questions and concerns. We can then revisit these items when we are ready to bring it in to a work session.

Mayor Poelstra noted that he has heard questions from locals on whether the City could work to obtain grants for road funding. DOT has just mailed the City a notice on the Community Transportation Program and the Transportation Alternative Program. He read back the letter to those in attendance. The City can opt to send a letter of intent to submit for a grant if there is interest.

He talked with DOT about closing out the Edna Bay Harbor Project. They are still working out final details, and expressed that it can typically take around a year to close these kind of projects out. They anticipate providing the City with a Quick Claim in the coming weeks, and noted that they would be paying the final surveying fees due for transferring the DNR easements from the DOT to the City. They asked that the encumbered funds be left as-is until the closeout on the project is formalized.

He also noted that there are some improvements that could be made at the Dock once it is transferred to the City. One item he is interested in seeing is solar charged motion lighting. Councilor Cattani expressed that it would be a good idea for the facility to have some drop in, or fixed ladders in case someone falls into the water. Mayor Poelstra noted his prior discussions with DOT that they did not install ladders and typically do not due to risk of damaging vessels, but they did provide a few suggested models we could consider. He felt if ladders are added, they should be installed in places where boats can never tie up such as at the tips of narrow floats.

Lastly, Mayor Poelstra noted that the candidates for the October 4th, 2022 General Election are Caleb Kitson, Camille Cattani and Michael Williams.

#### **5 — Clerk's Report:**

No report.

#### **6 — Treasurer's Report:**

Myla Poelstra (Treasurer) had nothing new to report.

#### **7 —**

### **Committee Reports**

#### **7.1 — Dock Committee:**

Tyler Poelstra (Dock Chairman) and Camille Cattani (Harbormaster) shared a concern that has been brought to her regarding the open ended pipe at the bottom of the gangway handrail. Her and the Dock Chairman will look into possible solutions to put something on the ends of the pipe.

#### **7.2 — Road Committee:**

Michael Williams (Road Chairman) was not present. Mayor Poelstra reported that there has been a good stretch of weather and there were several days of pot hole filling completed. Lots of volunteers showed up to help as they were able. 8.5 loads in total were shoveled directly into the pot holes. There are a few small areas of road that need more material to keep the holes more heaped, but most of the road was well covered.

The blasting project is moving forward. The final contract language should be complete in the next few days then, the next step will be posting the contract and then holding a Special Meeting to open/award a bid.

#### **7.3 — EMS Committee:**

Karen Williams (EMS Administrator) had no report.

#### **7.4 — Search & Rescue Committee:**

Roger DiPaolo (Chairman) and Louise DiPaolo presented a two page document on their suggestions and questions around formalizing the role of Search & Rescue. Mayor Poelstra summarized the purpose and key points of these items. It was agreed that everyone will download a copy from the website and review prior to the next Regular Meeting when this will be further discussed.

#### **7.5 — Fire Committee:**

Brian Mortensen (Fire Chief) not present. No report. Mayor Poelstra noted that he will catch up with Brad and ask him about working on the Fire Truck for the City. We need to decide whether or not to add a new

snow plow to it before winter, if possible.

#### **7.6 — Fish & Game Advisory:**

No report.

#### **7.7 — Bulk Fuel:**

Tyler Poelstra (Plant Manager) reported that fuel prices are fluctuating some, but not changing drastically.

### **8 — Old Business**

#### **Item A - Road Grader / Snow Plow Considerations, ...:**

Mayor Poelstra noted that last time we discussed this item a road grade in Minnesota was available. He put out an inquiry with a trucking company to get some ball park prices on trucking a machine from further away so we have more information, however the grader sold prior to receiving a follow up quote. The road grader in Oregon is still available, and the price is now down to \$12,000, however the owner will not return calls or E-mails so far.

#### **Item B - Draft Municipal Code “Title 7 - Harbor Facilities”, ...:**

Mayor Poelstra explained now that the draft has been received, we will need to carefully review all of the documents. There is a lot to digest, so everyone will need to take some time to go over all of it before we take it up on his offer to review and answer any questions that come up on the draft language. Mayor Poelstra expects it will take many work sessions to step through every part of the draft and clean up any items that need addressed. He again reminded everyone that the draft language that has been presented to the City has all been vetted by attorneys, and there is a lot of value in that. Any substantive change(s) made to the draft will need to be reviewed by our attorney, which will render considerable cost, if there are many.

### **9 — New Business**

**No new business.**

### **10 — Persons to Be Heard**

Tyler Poelstra wanted to thank everyone who helped with the pot hole project. Joe Wargi donated all of his operator time, fuel and loaned rakes for the work. The material packed in very good in most places and the roads look very good. He really valued the community effort and team work.

### **Adjournment**

Mayor Poelstra moved that the meeting be adjourned.  
Motion to adjourn seconded by Councilor (Mr.) Williams.  
Meeting adjourned at 7:02 PM.